



**Call for  
Research Fellowships at Harvard University**

**Academic Year 2018 / 2019**

In accordance with articles II and IV of the General Establishment Agreement of Real Colegio Complutense (RCC), its Academic Council has decided to open the following call for Research Fellowships at Departments, Centers or Schools at Harvard University during the academic year 2018/ 2019, starting from September 1, 2018.

## **1. PURPOSE**

The purpose of this Call for Research Grants is to give Professors of RCC's university partners financial aid in order to carry out a research project in the field of sciences, humanities, law, medicine, public health, political science and economy, sociology, education, engineering, architecture, or any other field of study at any of the schools, departments or centers at Harvard University.

## **2. SCOPE**

This call offers grants for research projects to be carried out at Harvard University for a minimum of 3 months and a maximum of 10 months between the months of September and June (continuous periods).

Research Grants are addressed to full time Faculty (Catedráticos, Titulares, Contratados Doctores and Ayudantes doctores) of RCC's member universities who are planning to develop a research project at any of Harvard University's schools, departments or research centers.

In order to be eligible for the Research Grant of this call, applicants must be admitted as a "Visiting Scholar", "Visiting Researcher", "Visiting Fellow" or a similar category at one of Harvard University's schools, departments or research centers.

As proof of admission, applicants must show a letter from the Harvard University Department which specifically states they are supporting the applicants' research project, as well as sponsoring their J-1 Visa.

## **3. COVERAGE**

The award of the Research Grant will have a maximum monthly amount of \$ 2,500, depending on the financial needs of each of the candidates and the number of awardees.

This grant is intended to support the awardee's full time research project. Awardees may combine this Research Grant with sabbatical or other stipendiary support from their home university. This Grant will be compatible with any other public or private financial aid, funding and income from any country, only if it is received for the same research project during the stay.

## **4. REQUIREMENTS**

**4.1.** Be a full time Faculty of one of RCC's member universities and be admitted as a "Visiting Scholar", "Visiting Researcher", "Visiting Fellow" or a similar category at one of Harvard University's schools, departments or research centers.

**4.2.** Provide Admission Letter from the Harvard University Department stating that they are supporting the applicants' research project, as well as sponsoring their J-1 Visa.

**4.3.** Provide a valid TOEFL iBT with a minimum result of 100 points. To be considered valid, TOEFL iBT scores must be sent directly from ETS to RCC. Without this document the Research Grant cannot be awarded, as it is

a necessary requirement. Expired TOEFL certificates will not be accepted as well as any other English test.

**4.4.** Submit the application and annexes online through the RCC's website ([www.rcc.harvard.edu](http://www.rcc.harvard.edu)).

Applicants must submit the online application and all required admission materials no later than the stated deadline to be considered for admission. Only applications which fulfill all of the requirements of the call in due time will be taken into account. Those who do not comply with the procedures and deadlines will automatically be excluded.

## **5. DOCUMENTS**

**5.1.** Online Application for the Research Grant through the RCC Website

**5.2.** Curriculum Vitae in accordance to the format required by the center of Harvard University that you applied to.

**5.3.** Copy of the Admission Letter from the Harvard University Department supporting the applicants' research project, as well as sponsoring a J-1 Visa.

**5.4.** A current, valid TOEFL iBT official score report for English knowledge sent directly from ETS to RCC, with a minimum result of 100 points.

**5.5.** Declaration of available personal funds to carry out the research project (Annex I).

**5.6.** Research Proposal of the project to be carried out during your stay at Harvard University (Maximum 10 pages).

## **6. SELECTION CRITERIA**

The Academic Council of the RCC bases its decision on academic merits, the report of the school, department or research center at Harvard University, the relevance and interest of the research project presented, and the financial needs of each candidate. If considered necessary, some of the candidates may be asked for an interview with appropriate prior notification. The final decision of the Academic Council will be notified directly to the applicant and will not be subject to appeal.

## **7. OBLIGATIONS**

**7.1.** Prior to joining the RCC, selected candidates must comply with the following obligations:

- a. Send their Letter of Acceptance.
- b. Authorization Letter from the competent authority of their home institution granting permission to come to Harvard University, which includes the dates of the entire duration of the stay.
- c. Copy of the Harvard Admission Letter submitted in the application.

**7.2.** Promote and participate in at least one RCC activity and one RCC project during the period of their Fellowships. Among others, these activities and projects may include those to strengthen the RCC (conferences, seminars, cultural cycles, study groups set-up, etc.) under the guidance of RCC Director and RCC Academic Council members.

**7.3.** Coordinate with RCC the activities to be carried out during their stay outside of their program. In order to do that, RCC Fellows should request feedback from RCC before launching any individual or group initiative or invitation they may set-up during their Fellowship period.

**7.4.** Make noticeable mention in any publication, lecture, presentation or interview of their status as a Fellow of the RCC that may be made during the time of their stay, as well as those published as a result of their stay.

**7.5.** Fellows may not accept any other grant for the period of this appointment without prior approval from the Harvard Committee on General Scholarships and RCC. Fellows are requested to send both the Committee and RCC full information regarding the terms of any other award.

**7.6.** Submit a report describing all work carried out at Harvard University during the research period, two weeks before the end of their stay or whenever required by RCC.

## **8. DEADLINE FOR SUBMISSIONS**

Applications should be submitted by April 1, 11:59 pm (EMT), 2018.

Be aware that any breach of the above requirements without justified reason or prior permission will lead to the total or partial loss of rights and privileges granted by this Fellowship, including the refund of the aid.

**ANNEX I: DECLARATION OF AVAILABLE PERSONAL FUNDS FOR THE RESEARCH PROJECT**

In order to carry out my Research Project, I declare that I can demonstrate to have the following personal funds:

- My salary as a Professor/Researcher \_\_\_\_\_ euros a month.
- Research grants of the Spanish Ministry of Economy and Competitiveness \_\_\_\_\_ euros.
- Private or public research grants \_\_\_\_\_ euros.
- Contract with a private company \_\_\_\_\_ euros.

To avoid incompatibilities, I promise to inform the RCC about any situation that may alter this information before or during my research grant.

Date and Place: \_\_\_\_\_

Signed by: \_\_\_\_\_

**Director of Real Colegio Complutense at Harvard University**